

State of California
BUDGET/PROGRAM MODIFICATION
Form CGII 002 (Revised -(08/99

Board of Corrections
Corrections Planning and Program Division
Juvenile Crime Enforcement and Accountability Challenge Grant II (JCE&ACG)

A. County:

Contract Number:

Grant Dates: From _____ / To _____

Modification Number:

B. Line Items	Current Allocation				Proposed Changes (+/-)				Revised Allocation
	<i>State Funds</i>	<i>Hard Match</i>	<i>In Kind Match</i>	<i>Any Other Match</i>	<i>State Funds</i>	<i>Hard Match</i>	<i>In Kind Match</i>	<i>Any Other Match</i>	
Salaries and Benefits									
Services and Supplies									
Professional Services									
CBO Contracts									
Administrative Overhead									
Fixed Assets									
Other									
Grand Total									

Justification for Budget Modification

C. Design or Scope of Project Modifications and Justification

D. Program Evaluation Modification and Justification

Person Preparing Report	Project Financial Officer	Project Manager
Signature	Signature	Signature
Name	Name	Name
Title	Title	Title
Address	Date	Date
Address	()	() -
Address	Telephone	Telephone
Date		For Board of Corrections use only Approved: _____ Date: _____ Board of Corrections Representative
()		
Telephone		

Instructions

Fill this form out completely, showing the currently approved budgeted amounts for each Budget Category Line Item; the dollar amount being added to or deducted from each category; and the new totals. If there is no charge in a particular category, show a "0". Please explain the reason(s) for the budget modification.

If a design or scope of project modification, or if program evaluation component modifications are being requested please provide an explanation of the requested modification and the justification for the request.

This form shall be signed by the person preparing the modification request, the Project Financial Officer, and the Project Manager. **The form should be submitted in quadruplicate to the Board of Corrections** for approval pursuant to the instructions contained in *the Juvenile Crime Enforcement and Accountability Challenge Grant, Contract Administration Policies and Procedures Manual for Counties* Section V. Contractual Requirements, subsection B. Budget/Program Modifications (Page 5).